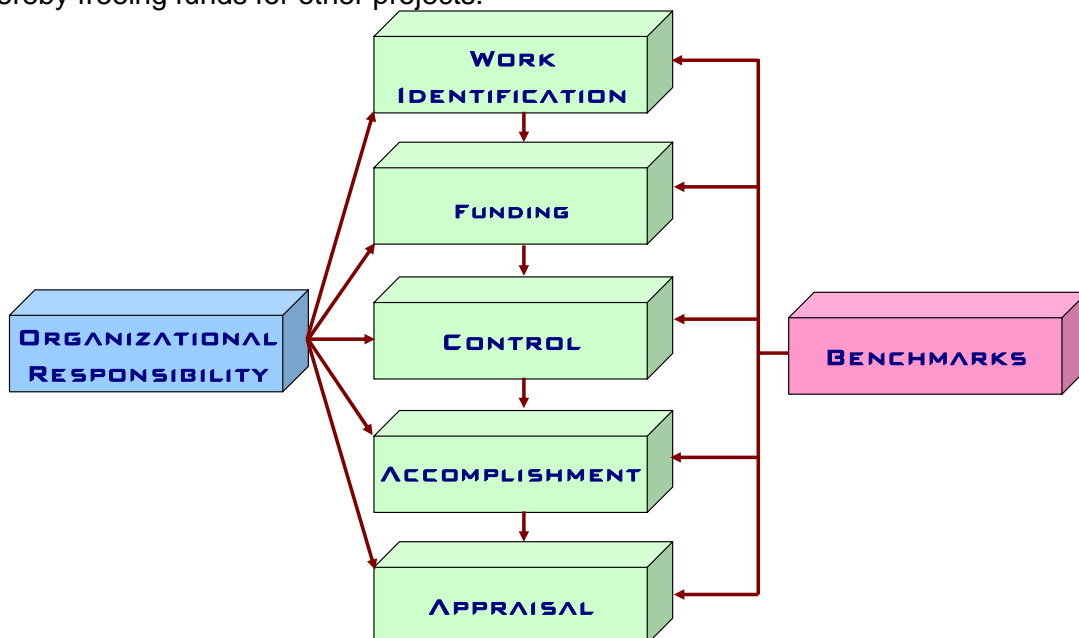


# EFFECTIVENESS ANALYSIS

Through its effective analysis approach, **AME** can measure and recommend improvements to increase an organization's effectiveness. By systematically reviewing and evaluating existing procedures, practices and support documents, **AME** will determine an effectiveness rating. This rating takes into consideration:

- Organizational structure for a proactive approach
- Proper identification and classification of work
- Work planning and budgeting based on priorities and accurate estimates
- Personnel, materials, training, supervision and other support
- Performance benchmarks and standards

Managing organizational structure and processes directly affects workforce productivity. By improving processes and thus increasing productivity, the same amount of work can be accomplished for less money, thereby freeing funds for other projects.



An effectiveness rating measures the organization's management productivity compared to accepted standards. Once completed, it forms the basis for a formal transition plan, including specific actions, goals and timetables. Some recommendations resulting from the management audit may include:

- Changing organization and staffing
- Revising scheduling
- Strategic sourcing
- Controlling inventory
- Creating position/job descriptions
- Developing control procedures
- Devising resource management
- Determining benchmarks
- Revamping work procedures
- Establishing management reports
- Technique standards